Date

AIA Member ID

2025 Chapter Transfer Request

AIA Bylaws – 2.07 Component Assignment

2.072 Assignment/Transfer. At the written request of a member, the Institute shall transfer the member's assignment from one chapter to another provided that the transferring member either lives or works within the territory of the new chapter.

If you would like to request a transfer of membership chapter assignment, please complete this form before submitting payment. Your membership dues may be subject to change based on chapter reassignment.

Personal information

Prefix	First	M.I.	Last	
Address				Apartment/unit #
City		State/country		Postal code
Home phone		Home email		
		Cell phone		DOB*

Company information

Company name		Job title
Address		Suite/floor
City	State/country	Postal Code
Office phone	Office email	
	Company web address	

Mailing preference: ☐ Home ☐ Office **Primary email:** ☐ Home ☐ Office **Primary phone:** ☐ Home ☐ Office

Chapter information

I am requesting transfer of my local chapter to AIA _____and my state chapter to AIA _____based on my:

☐ Home address OR ☐ Office address

Please return by email:
Email: membersupport@aia.org